

APPLICATION FOR EMPLOYMENT

(Pre-employment questionnaire—equal opportunity employer)



ABADATA COMPUTER CORPORATION

Personal Information

Name (Last name first)		SS #
Present Address		Zip Code
Permanent Address		Zip Code
Phone # (email (opt))		Referred by

Employment Desired

Position applied for		Date you can start	
Are you employed?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If so, may we inquire of your present employer?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Ever applied to this company before?	Yes <input type="checkbox"/> No <input type="checkbox"/>	What position?	When?
Salary Desired			

Education

	Years attended	Did you Graduate?	Subjects studied
Grammar School			
High School			
College			
Trade, Business or Correspondence School			

General

Subjects of special study/research work or special training/skills	
US Military or Naval Service	Rank
Have you ever been convicted of a crime in the past?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Former employers (List below last four employers starting with last or present one first)

Date month & Year	Name address & phone # of employer	Salary	Position	Reason for leaving
From				
To				
From				
To				
From				
To				
From				
to				

Continued—

May we contact your past employer (s) for references?

Yes	No
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Hobbies / Interests

References 1 Please give below the names of 3 persons not related to you, whom you have known at least 1 year

Name	Address	
Telephone # and email address		Years known

Reference 2

Name	Address	
Telephone # and email address		Years known

Reference 3

Name	Address	
Telephone # and email address		Years known

AUTHORIZATION

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative."

Date _____

Signature _____

Interviewed by _____ Date _____

Interview questions

1. Goals in life?
2. Hobbies and interests?
3. What makes a good tech?
4. What makes a good employer?
5. What do you like about people?
6. What do you dislike about people?
7. How do you feel about working as a team?
8. How valuable do you think communications skills are in this position?
9. Why should Abadata employ you?